

IMMANUEL-TRINITY LUTHERAN CHURCH

Council Agenda

April 11, 2017

6:40 p.m.

Attendance: Travis Moser, Bob Greenwood, Scott Roltgen, Marie Scannell, June Bahr, Gary Dilling, Dave Draves, Candy Roth, Lori Jurgensmier, Tim Baumhardt, Amy Bertram, Pastor Tom Meyer, Pastor Sue Sheffer-Meyer

Absent: Aric Hamburg, Shar Krueger-Raube

1. Opening prayer – Pastor Tom Meyer
2. Approval of March 14, 2017 minutes. MSC
3. Approval of March 14, 2017 closed session minutes. MSC
4. Member concerns to council- Carla gave copies of the Money Counter Procedure to the council. She mentioned that the procedure is good but there is still room for improvement. Pastor Sue mentioned that at the next informational meeting it will be noted that the ushers should have a council member with them when the money is deposited from the offerings to the safe.
Motion made to use the latest Money Counter Procedure as presented at the meeting for the counting teams. MSC
5. Closed Session: Motion made to move into close session at 7:06pm with the inclusion of Candy Roth. Motion made to move out of close session at 7:52pm.
6. Open Session:
 - Personnel issues: Motion made to pay out 25 hours of unused vacation George and 30 hours of unused vacation to Colleen after their resignation. MSC
 - Motion made that all vacation accrual for staff employees to start on January 1st of the year instead the actual employee start date. MSC
 - Security issues: Motion made to change the lock on the building doors. MSC
 - Motion made to change swipe card time activation periods. The cards will not be active to allow access to building from 12:00 midnight to 5am. MSC
7. Treasurer & Financial Secretary reports.
Motion made to increase the Youth credit card limit for the Youth Coordinator to a maximum of \$5,000. MSC
Motion made to pay the pipe organ company bill for previous work completed on the pipe organ from the Pipe Organ Savings account. MSC
Motion made to approve the Financial Secretary reports. MSC
Motion made to approve the Treasure report with corrections. MSC
8. OLD BUSINESS:
 - Update copier access code effectiveness- A copy showing last month's usage was given to the council members for review.

- Lifeline Screening date change- Motion made allow Lifeline Screening use of the gym on Monday November 6, 2017. MSC

9. NEW BUSINESS:

- Pastors reports – Motion made to accept Pastor Tom’s Report. MSC
 - Motion made to accept Pastor Sue’s Report. MSC
- Council attendance at voting meeting April 23, 2017 @9:30 a.m. is encouraged.
- “Loved Generously” meeting on April 30, 2017 at 6:00 p.m. Council attendance is encouraged.
- The “color run” is on Sunday, May 21, 2017 @12:30 p.m. Entrance fee is a jar of peanut butter.
- Motion made to approve the Church picnic date of August 20, 2017 at 11:30pm with a pot luck dinner. MSC
- Motion made to approve the congregational quarterly meeting date for Saturday, August 19, 2017 @6:30 p.m. and Sunday, August 20, 2017 @9:30 a.m. MSC
- Motion made to include the drawing of up to \$10,000 a month from the bequest fund from September 2017 thru January 2018 on the agenda at the congregational voting meeting on Sunday, August 20, 2017 @9:30 a.m. MSC
- Discussion on updates to our constitution. Pastor Sue will be looking into this in summer.
- Discussion on the process for receiving confidential checks. All money and checks must be routed through the money counters through the money counting process for counting teams.
- Discussion on mentioning at the next congregational meeting that the ushers need to have at least two people, preferably a council member, to walk money to the safe. This is for their own protection.
- Motion made to loan risers to Thelma Center May 30 thru June 7, 2017. Thelma personal to move risers from church and back into the church. MSC
- Motion made to approve the next bible study “The Case for Faith” by L. Strobel on Tuesday mornings. MSC

10. CLOSING PRAYER 9:25pm